RENTAL APPLICATION PROCESS
(FOR STUDENTS WITH NO CREDIT INFORMATION)

Thank you for expressing your interest in renting an apartment at Westwood Concord Apartments. For Students with NO established Credit Information, you have to get a Co-Signor/Guarantor (ie. Mother, Father, Older Siblings, Relatives, etc. - Employed & with Good Credit History). Be sure to complete the Rental Application Form (see downloadable File/s) & write the maximum details you can provide to avoid any delay in the approval process. Remember to DATE & SIGN your individual forms, where indicated.

In order to complete your Rental Application, the following documents are required:

TENANT :

1. A Photocopy or scanned colored copy of your valid Driver's License or State ID Card
2. Don't forget to list down all the additional Tenants/Roommates occupying the unit (see the form's 2nd page)
    Note : NO Person below 18 years old are allowed to fill up the form & cannot be included in your Lease Agreement (Need Special Approval)
3. If you are on Financial Aid, pls. provide a copy of your current EFAN.
4. When submitting your application forms, pls. include the $25 Application Fee, in Cash or Check (Payable to : Westwood Concord 424 Veteran Co.)
5. It is mandatory to date & sign your application form, before submission.

GUARANTOR :

1. A Photocopy or scanned colored copy of your valid Driver's License or State ID Card
2. A Photocopy or scanned copy of your recent Paycheck stub or Year-End W2, etc., as proof of Income.
3. It is mandatory to date & sign your application form, before submission.

The Tenant's & Guarantor's form should be submitted together along with the required documents. You can submit the forms & their attachment in hardcopy or via email (email address: tubig.cres@gmail.com)

We will then process your application forms as quickly as possible.

Sincerely yours,

Owner/Management
Westwood Concord Apartments